

# Sea Fair 2010 Booth Operating Regulations

## Sea Fair Hours for Vendors

Friday: 5:00 pm - 11:00 pm   Saturday: noon - 11:00 pm   Sunday: noon - 5:00 pm

### General:

1. Payment for booth fees must be received prior to Sea Fair weekend. Fees can be mailed to the address provided on the website or dropped off at the Visitor Centre office in Crossroads Village (Joyce & Alberni).
2. While requests will be considered, booth placement on the Sea Fair grounds are at the discretion of the Grounds Coordinator in order to comply with restrictions set by the City.
3. Display is not to exceed the space requested in the application.
4. Vendors are encouraged to decorate their booths in a fashion that is appropriate to the Sea Fair theme and shall be kept neat and tidy.
5. Garbage disposal must be provided and maintained for customers. Full garbage bags must be disposed of in dumpsters and not in cans on Sea Fair grounds.
6. Extreme care must be taken to secure booths. You will be held responsible for any damage to the water lines and will be billed by the Municipality.
7. All electrical equipment and appliances must be in good repair and working order.
8. Vendors requesting power will be supplied with 120 watts. Any additional load requirements are the responsibility of the tenant and will be considered only by prior arrangement with the Grounds Coordinator. Additional load requirements are subject to service charges.
9. Extension cords are the responsibility of the tenant.
10. Small power generators will only be accepted if they are quiet and kept out of the way. Fuel must be stored safely away from generators.
11. Tenants will be responsible for their own insurance and safety (including fire extinguishers if necessary).
12. Dogs are not allowed in the park during summer months per the City's bylaw.
13. Set-up is on Friday from 9:00 to 4:00 (booths must be fully operational by 5:00 pm). Vendors may opt to be open only one or two days, however, the fee schedule will remain the same. Vendors choosing this option must make arrangements with Dixie VanSamang ([dvansamang@shaw.ca](mailto:dvansamang@shaw.ca)) with regard to set-up time and place. Restocking will be only be allowed prior to opening hours on any given day.
14. Booths can be removed *only* after the Sea Fair closes on any given day. City regulations state that any booth remaining on site after 8:00 pm. on Sunday will be removed at the owner's expense.

### **15. NO VEHICLES ARE ALLOWED ON THE GROUNDS DURING SEA FAIR HOURS**

#### Concessions:

Tenants operating concession booths will be responsible for the completion and submission of temporary concession food stand forms to the Public Health Officer. Forms can be obtained from the Health Unit, Powell River General Hospital, 3<sup>rd</sup> Floor (604.485.3310). Requirements for the Permit include, but are not limited to, Food Safe Certification, diagram of booth, hand washing arrangements and garbage disposal.

**Questions regarding set up or requirements should be directed to Fred VanSamang by email at [fvansamang@shaw.ca](mailto:fvansamang@shaw.ca) or by phone at 604.414 0678.**